

Middle Harbour Public School Parents  
& Citizens Association Inc.  
Financial Report for the year ended 31 December 2021

The registered office of the association is:  
Middle Harbour Public School Parents and Citizens Association Inc.  
8 Hale Road MOSMAN NSW 2088  
ABN:95117724749

# MIDDLE HARBOUR PUBLIC SCHOOL PARENTS & CITIZENS ASSOCIATION INC.

## Financial Report for the year ended 31 December 2021

### Committee report

#### Principal activities

The Middle Harbour Public School Parents & Citizens Association Inc. (the 'Association') is a group of volunteer parents, carers and community members who work together to support the school. Its principal activities are to raise funds for the school, organise extra-curricular activities for our students (Band, Strings, Sports) and oversee school amenities (Canteen, Grounds, Kids Cottage, Sustainable Schools, Uniform Shop).

No significant change in the nature of these activities occurred during the year ended 31 December 2021.

#### Review of Operation

The Association has a strong Balance Sheet with \$360,639 of net assets at 31 December 2021 (2020: \$456,377) from accumulated fundraising proceeds over the years.

The operating deficit for the year ended 31 December 2021 was \$95,739 (2020: \$7,763). Second year into the Covid-19 pandemic, the Association missed out on revenues from major fundraising events like the Sparkle, school disco etc again. Different from 2020 however, we made a collective decision to maximise our impact by continuing to release funding (\$116,410 in 2021) to support school projects while allowing our cash reserve to drop. Hence the higher operating deficit. This strategic position is likely to continue in future years, when the Association strive to generously support school's funding needs and maintain only a safety net of cash reserve in the bank.

The operations of the Association in the year were consistent with the objects set out under the Association's Constitution.

We would like to thank Laura Barry and Carole Jaye for leading the school through another challenging year, navigating Covid-19 restrictions and remote learning while always putting the students first.

#### Executive Committee members

The names of the executive committee members in office at any time during, or since the end of, the year ended 31 December 2021 are:

- Sunitha Alexander (President)
- Melinda White (Vice-President)
- Arti Brown (Vice-President)
- Catherine O'Sullivan (Treasurer) - Resigned February 2021
- Jessica Lu (Treasurer) - Appointed 23 February 2021
- Diana Ferguson (Secretary) - Resigned 12 November 2021

Executive committee members have been in office since the start of the financial year to the date of this report unless otherwise stated.

# MIDDLE HARBOUR PUBLIC SCHOOL PARENTS & CITIZENS ASSOCIATION INC.

## Financial Report for the year ended 31 December 2021

### Committee Meetings

During the financial year, 6 committee meetings were held. Attendances by each executive committee members during the year were as follows:

Position	Number eligible to attend	Number attended
Sunitha Alexander (President)	6	6
Melinda White (Vice-President)	6	5
Arti Brown (Vice-President)	6	5
Catherine O'Sullivan (Treasurer)	6	6
Jessica Lu (Treasurer)	6	6
Diana Ferguson (Secretary)	6	6

### After Balance Date Events

No matter or circumstance has arisen since the end of the financial year which significantly affected or may significantly affect the operations of the entity, the results of those operations, or the state of affairs of the Association in future financial years.

### Indemnification and insurance of officers and auditors

No indemnities have been given or insurance premiums paid, during or since the end of the financial year, for any person who is or has been an officer or auditor of the Association.

### Auditors' Independence Declaration

The auditor's independence declaration in accordance with the *Parents and Citizens Associations Incorporations Act 1976 (NSW)* for the year ended 31 December 2020 has been received and can be found on page 4 of the financial report.

# MIDDLE HARBOUR PUBLIC SCHOOL PARENTS AND CITIZENS ASSOCIATION INC.

## Financial Report for the year ended 31 December 2021

### STATEMENT BY MEMBER OF THE COMMITTEE

In the opinion of the Committee the accompanying financial report, being special purpose financial Statements:

1. present a true and fair view of the financial position of Middle Harbour Public School Parents and Citizens Association Inc. as at 31 December 2021 and its performance for the year ended on that date; and
2. at the date of this statement, there are reasonable grounds to believe that Middle Harbour Public School Parents and Citizens Association Inc. will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the committee and is signed for and on behalf of the committee by:



Sunitha Alexander  
President

25 March 2022



Jessica Lu  
Treasurer

25 March 2022

## Auditor's Independence Declaration

TO THE MEMBERS OF  
MIDDLE HARBOUR PUBLIC SCHOOL PARENTS AND CITIZENS ASSOCIATION INCORPORATED

We hereby declare, that to the best of our knowledge and belief, during the year ended 31 December 2021 there have been:

- (i) no contraventions of the auditor independence requirements of the *Parents and Citizens Associations Incorporation Act 1976 (NSW)* in relation to the audit; and
- (ii) no contraventions of any applicable code of professional conduct in relation to the audit.

**Trigons Business Advisory Pty Ltd**



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**Kylie Wee**  
**Registered Company Auditor #417842**

**Dated: 25<sup>th</sup> March 2022**

# MIDDLE HARBOUR PUBLIC SCHOOL PARENTS & CITIZENS ASSOCIATION INC.

Financial Report for the year ended 31 December 2021

## STATEMENT OF PROFIT OR LOSS AND OTHER COMPREHENSIVE INCOME FOR THE YEAR ENDED 31 DECEMBER 2021

	Note	2021	2020
		\$	\$
Revenue	2	181,634	191,627
Cost of sales – inventory held for sale	3	(69,873)	(66,661)
Fundraising and function costs	3	(18,844)	(10,122)
Contractor costs	3	(51,441)	(55,287)
Donations to School	3	(116,410)	(39,594)
Employee Benefits Expense	3	-	(69)
Sundry expenses		(20,805)	(27,657)
<b>Current year (deficit)/surplus before income tax</b>		<b>(95,739)</b>	<b>(7,763)</b>
Income tax benefit/(expense)		-	-
<b>Net current year (deficit)/surplus</b>		<b>(95,739)</b>	<b>(7,763)</b>
<b>Other comprehensive income for the year</b>			
<b>Total comprehensive (loss)/income for the year</b>		<b>(95,739)</b>	<b>(7,763)</b>
Net current year (deficit)/surplus attributable to members of the entity		(95,739)	(7,763)
Total comprehensive (loss)/income attributable to members of the entity		(95,739)	(7,763)

The accompanying notes form part of these financial statements

# MIDDLE HARBOUR PUBLIC SCHOOL PARENTS & CITIZENS ASSOCIATION INC.

Financial Report for the year ended 31 December 2021

## STATEMENT OF FINANCIAL POSITION AS AT 31 DECEMBER 2021

	Note	2021 \$	2020 \$
<b>ASSETS</b>			
CURRENT ASSETS			
Cash and cash equivalents	4	278,667	379,210
Inventories on hand		81,972	81,167
TOTAL CURRENT ASSETS		<u>360,639</u>	<u>460,377</u>
TOTAL ASSETS		<u>360,639</u>	<u>460,377</u>
<b>LIABILITIES</b>			
CURRENT LIABILITIES			
Deferred income		-	4,000
Other creditors			
TOTAL CURRENT LIABILITIES		<u>-</u>	<u>4,000</u>
TOTAL LIABILITIES		<u>-</u>	<u>4,000</u>
NET ASSETS		<u>360,639</u>	<u>456,377</u>
<b>EQUITY</b>			
Retained surplus		<u>360,639</u>	<u>456,377</u>
TOTAL EQUITY		<u>360,639</u>	<u>456,377</u>

The accompanying notes form part of these financial statements.

# MIDDLE HARBOUR PUBLIC SCHOOL PARENTS & CITIZENS ASSOCIATION INC.

Financial Report for the year ended 31 December 2021

## STATEMENT OF CHANGES IN EQUITY FOR THE YEAR ENDED 31 DECEMBER 2021

	Note	Retained surplus \$	TOTAL \$
<b>Balance at 1 January 2020</b>		464,141	464,141
<b>Comprehensive income</b>			
Net deficit for the year		(7,763)	(7,763)
<b>Comprehensive income attributable to members of the entity for the year</b>		(7,763)	(7,763)
<b>Balance at 31 December 2020</b>		<b>456,378</b>	<b>456,378</b>
Net deficit for the year		(95,739)	(77,043)
<b>Comprehensive loss attributable to members of the entity for the year</b>		<b>(95,739)</b>	<b>(77,043)</b>
<b>Balance at 31 December, 2021</b>		<b>360,639</b>	<b>379,335</b>

## STATEMENT OF CASH FLOW FOR THE YEAR ENDED 31 DECEMBER 2021

	Note	2021 \$	2020 \$
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
Sales of inventory		71,642	77,962
Proceeds from fundraising		9,272	15,606
Fees received		75,654	65,915
Donations received		288	217
Government Grant received			
Rent received		900	1,536
Other revenue		19,835	38
Payments for fundraising, contractors, and Donation to School.		(278,177)	(186,845)
Interest (unrestricted) received		43	353
Net cash generated from/(used in) operating activities	4	(100,543)	(25,218)
Net increase/(decrease) in cash held		(100,543)	(25,218)
Cash and cash equivalents at beginning of financial year		379,210	404,428
Cash and cash equivalents at end of the financial year		278,667	379,210



# MIDDLE HARBOUR PUBLIC SCHOOL PARENTS & CITIZENS ASSOCIATION INC.

## Financial Report for the year ended 31 December 2021

The accompanying notes form part of these financial statements.

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

#### NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements were authorised for issue on 29<sup>th</sup> March 2022 by the committee.

#### **Basis of Preparation**

Middle Harbour Public School Parents and Citizens Association Inc. applies Australian Accounting Standards – Reduced Disclosure Requirements as set out in AASB 1053: *Application of Tiers of Australian Accounting Standards* and AASB 2010–2: *Amendments to Australian Accounting Standards arising from Reduced Disclosure Requirements* and other applicable Australian Accounting Standards – Reduced Disclosure Requirements.

The financial statements are special purpose financial statements that have been prepared in accordance with Australian Accounting Standards – Reduced Disclosure Requirements of the Australian Accounting Standards Board (AASB) and the *requirements of the Parents and Citizens Incorporation Act 1976 (NSW)*. The association is a not-for-profit entity for financial reporting purposes under Australian Accounting Standards.

Australian Accounting Standards set out accounting policies that the AASB has concluded would result in financial statements containing relevant and reliable information about transactions, events and conditions. Material accounting policies adopted in the preparation of the financial statements are presented below and have been consistently applied unless stated otherwise.

The financial statements, have been prepared on a cash basis and are based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and financial liabilities. The amounts presented in the financial statements have been rounded to the nearest dollar.

#### **Accounting Policies**

a. **Income Tax**

The entity is not subject to income tax.

b. **Inventories on hand**

Inventories held for sale are measured at the lower of cost and net realisable value.

c. **Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, deposits held at-call with banks and other short-term highly liquid investments with original maturities of three months or less.

d. **Goods and Services Tax (GST)**

Revenues, expenses and assets are recognised inclusive of the amount of GST

Cash flows are presented on a gross basis.

e. **Other receivables**

Other receivables are measured at fair value.

# MIDDLE HARBOUR PUBLIC SCHOOL PARENTS & CITIZENS ASSOCIATION INC.

## Financial Report for the year ended 31 December 2021

### f Revenue and other Income

#### *Grant income*

During the year ended 31 December 2021, the Association did not receive any government grants.

During the year ended 31 December 2019, the Association received a government grant of \$30,000 for the purpose of upgrading the school's outside areas. This grant was disclosed as deferred income in the Statement of Financial Position as at 31 December 2019 on the basis that the economic benefits gained from the grant flowed to the Association in the subsequent 2020 reporting period. The income from the grant has been recognised in the 2020 reporting period in which the Association recognised the expenses for the related costs for which the grant is intended to compensate.

During the year ended 31 December 2019, the Association also received a government grant of \$4,000 for enhancing the garden spaces. This grant has been extended to 30 June 2021 and has been disclosed as deferred income in the Statement of Financial Position as at 31 December 2020 on the basis that the economic benefits gained from the grant flowed to the Association in the subsequent 2021 reporting period.

#### *Other income*

Donations are recognised as revenue when received.

Interest revenue is recognised using the effective interest rate method.

### NOTE 2: REVENUE AND OTHER INCOME

	2021	2020
	\$	\$
<b>Sales revenue:</b>		
Sales of Inventories held	71,642	77,962
Grant income recognised	4,000	30,000
Proceeds from fundraising	9,272	15,606
Fees received	75,654	65,915
	160,568	189,483
<b>Other income:</b>		
Donations received	288	217
Interest (unrestricted) received	43	353
Rent received	900	1,536
Other (incl \$19,500 excess fund transfer from uniform shop)	19,835	38
	21,066	2,144
Total revenue	181,634	191,627

# MIDDLE HARBOUR PUBLIC SCHOOL PARENTS & CITIZENS ASSOCIATION INC.

## Financial Report for the year ended 31 December 2021

NOTE 3: EXPENSES	2021	2020
	\$	\$
<b>Expenses</b>		
<i>Cost of sales:</i>		
Cost of sales of inventory	69,873	66,661
Fundraising and function costs	18,844	10,122
Contractor costs (Band & String conductors etc)	51,442	55,287
<b>Other expenses:</b>		
Donations to School	116,410	39,594
Employee Benefits Expense	-	69

NOTE 4: CASH AND CASH EQUIVALENTS	Note	2021	2020
		\$	\$
Cash at bank – unrestricted		278,667	379,210
	5	278,667	379,210
<b>Reconciliation of (net deficit) / surplus to net cash (outflow)/ inflow from operating activities</b>			
Net (net deficit) / surplus the year		(95,739)	(7,763)
<i>Change in operating assets and liabilities</i>			
(Increase) / Decrease in inventories		(804)	15,655
(Increase) / Decrease in other receivables		-	-
(Decrease) / increase in deferred income		(4,000)	(30,000)
Increase in other creditors		-	(3,110)
Net cash (outflow) / inflow from operating activities		<u>(100,543)</u>	<u>(25,218)</u>

# MIDDLE HARBOUR PUBLIC SCHOOL PARENTS & CITIZENS ASSOCIATION INC.

## Financial Report for the year ended 31 December 2021

### NOTE 5: FINANCIAL RISK MANAGEMENT

	<b>Note</b>	<b>2021</b>	<b>2020</b>
		<b>\$</b>	<b>\$</b>
<b>Financial assets</b>			
Cash and cash equivalents	4	278,667	379,210
<b>Total financial assets</b>		<u>278,667</u>	<u>379,210</u>
<b>Financial liabilities</b>			
Deferred income		-	4,000
Other creditors		-	-
<b>Total financial liabilities</b>		<u>-</u>	<u>4,000</u>

### NOTE 6: AFTER BALANCE DATE EVENTS

No matter or circumstance has arisen since the end of the financial year which significantly affected or may significantly affect the operations of the entity, the results of those operations, or the state of affairs of the Association in future financial years.

### NOTE 7: ASSOCIATION DETAILS

The registered office of the association is:

Middle Harbour Public School Parents and Citizens Association Inc.  
8 Hale Road  
MOSMAN NSW 2088

The principal place of business is:

Middle Harbour Public School Parents and Citizens Association Inc.  
8 Hale Road  
MOSMAN NSW 2088

**INDEPENDENT AUDITOR'S REPORT  
TO THE MEMBERS OF  
MIDDLE HARBOUR PUBLIC SCHOOL PARENTS AND CITIZENS ASSOCIATION  
INCORPORATED**

**Scope**

We have audited the accompanying financial report, being a special purpose financial report, comprising the statement of profit and loss & other comprehensive income, statement of financial position, statement of changes to equity and statement of cashflow as well as accompanying notes to the financial statements and statement by the members of the committee for Middle Harbour Public School Parent and Citizens Association Inc. (the Association) for the year ended 31 December 2021.

**Committee's Responsibility for the Financial Report**

The committee of Middle Harbour Public School Parent and Citizens Association Inc. is responsible for the financial report and have determined that the accounting policies used and described in Note 1 to the financial statements are appropriate to meet the requirements of the Australian Accounting Standards-Reduced Disclosure and the *Parents and Citizens Associations Incorporation Act 1976 (NSW)* and therefore, are appropriate to meet the needs of the members.

**Auditor's Responsibility**

We have conducted an independent audit of the financial report in order to express an opinion on it to the members of Middle Harbour Public School Parent and Citizens Association Inc. No opinion is expressed as to whether the accounting policies used, and described in Note 1, are appropriate to the needs of the members

Our audit has been conducted in accordance with Australian Auditing Standards. Our procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial report and the evaluation of significant accounting estimates. These procedures have been undertaken to form an opinion as to whether, in all material respects, the financial statements are presented fairly in accordance with accounting policies described in Note 1, so as to present a view which is consistent with our understanding of the company's financial position, and performance as represented by the results of its operations and its cash flows. These policies do not require the application of all Australian Accounting Standards.

The financial report has been prepared for distribution to members for the purpose of fulfilling the committee's reporting requirements under the *Parents and Citizens Associations Incorporation Act 1976 (NSW)*.

We disclaim any assumption of responsibility for any reliance on this report or on the financial report to which it relates to any person other than the members, or for any purpose other than that for which it was prepared.

The audit opinion expressed in this report has been formed on the above basis.

**Independence**

In conducting our audit, we followed applicable independence requirements of Australian professional ethical pronouncements.

**Audit Opinion**

In our opinion the financial report of Middle Harbour Public School Parent and Citizens Association Inc. gives a true and fair view of the Association's financial position as at 31 December 2021 and of its performance for the year ended on that date in accordance with the accounting policies described in Note 1 and the requirements of the *Parents and Citizens Associations Incorporation Act 1976 (NSW)*.

**Trigons Business Advisory Pty Ltd**



**Kylie Wee**

**Date 25<sup>th</sup> March 2022**